

Wakefield Youth Skating Association Minutes Season June 2013 – May 2014

Wakefield Youth Skating Association June 10, 2013 Meeting Minutes

Attendees:

Brian Casey	Don Dubuque	Jim Sullivan
Tracey Coyne	Fran Harrington	Bill Welch
Patti Domingo	Ken Jenkins	Christine Wilson
Brian Donohoe		

Public Participation: Paul Moniz addressed the board. Paul was asking for a refund of the registration fee for his two sons. Paul had already been made aware that the common practice has been to refund families \$100 per skater, he asked the board to take into consideration a larger refund. Following questions from the board, the board discussed the matter.

Review of Minutes and Action Items: The meeting minutes from May 13 meeting were reviewed, a motion was made to accept the minutes; the motion was passed by the board. The meeting minutes from the annual meeting on May 20th were reviewed, a motion was made to accept the minutes. The motion was passed by the board.

Financial Update:

- The board discussed the current refund policy. Two years ago the registration fee went from \$200 to \$300. The registration fee is not refundable as it is stated in the on-line and paper registration forms; the board has been addressing each request for a refund on a case by case basis, because the board felt that \$300 was excessive if a child was not going to play for the organization. The board has been analyzing each case individually because the following items need to be taken into consideration:
 1. Did the skater participate in one, 2 or 3 hours of the tryout? Were resources used?
 2. Was the notification after the placement letters have gone out? Once the letters go out, not only the child that is leaving is impacted but all of the children in the age group may be impacted. (A child is not placed on a specific team because someone else received a letter for the spot)
 3. Once the teams are set and WYSA has paid the Valley League for the season, WYSA has made a financial commitment based on the number of players they are expecting. The board has decided to outline the refund policy and post it on the website.
- The organization was notified that Peewee Player Lucey (3 hours of tryout time) would not be playing for Wakefield. A motion was made to refund the family \$100 for money associated with the tryouts. The motion was passed by the board.

Miscellaneous Business

- **Skills Survey** – The group reviewed the results from the skills survey that was sent out to the organization. Patti will follow up with individuals that included their name in the survey. The group will make recommendations based on the survey results. The survey feedback will be discussed and used to evolve the skills session for maximum member benefit. Skills sessions are critical to member development and we will be working closely with Jamie's team to make further improvements.

- Practice Ice – Jim shared a draft of the practice schedule for this year's season. The age directors are to check with their coaches to see if they have conflicts on Wednesdays or Fridays.
- Valley League teams – the group discussed the number of teams that will be registered with the Valley League. As of right now there will be 14 teams. (3 Mite, 4 Squirt, 3 Peewee, 2 Bantam and 2 Midget)
Fran will send Brian and Christine a list of the number of players per team.
- Player Drop – with a loss of a goalie, Jim will speak to the other Bantam goalie about covering both teams. Patti and Tracey will email District 10 teams to see if there is a goalie that would like to play for Wakefield.
- Trophy Case – The case has been ordered and will be installed by Hockeytown.
- Shirt purchase/replacement – The board discussed whether additional shirts need to be purchased. The board would like to hold off for 1 more year. The decision is to start the process in February. Brian D. will bring a sample of the CCM Airnet shirt to the next meeting.
- Flynn Ice – The group discussed the availability of the Flynn Ice on Thursday nights and decided that they would like to investigate using ice for skills again. Jim will speak to the Flynn manager regarding 2 slots on Thursdays.
- Cheevers Grant – Bill is looking for volunteers to help on the ice.
- By-Law and Policy Sub-Committee – Jim will be chairing the sub-committee, the following board members will participate on the committee: Don Dubuque, Christine Wilson and Fran Harrington.
- Vendor changes – the group discussed whether any of the vendors will be changed for next year, this includes: Photographer, Apparel, Hockeytown, Tier 1 Skills and the accountant. At this time no changes will be made.
- Fundraising – The group discussed additional fundraising options, a few proposals that will be vetted are: a season program with sponsors, selling advertisements on the shirts, advertising on the web-site, and a photo session for families.

Functional Reports

- Clinics – summer camp will take place the last week in August. Website will be set up for registration.
- The following assistant coaches were nominated. In each case a motion was made and the motion was passed by the board.
Mites – A motion was made to nominate Brian Casey and Robert Guida as the Mite 1 assistant coaches.
I-Mites – A motion was made to nominate Drew Palmer, Andy Reed and Tommy DePrizio as assistant coaches.
Squirts –
A motion was made to nominate Erik Domingo and Marc Simoneau as the squirt 1 assistant coaches.
A motion was made to nominate Chris Defeo and Marc Dubiel as the squirt 2 assistant coaches.
A motion was made to nominate Dennis Reilly and Mark Quinn as the squirt 3 assistant coaches.

All other business – Brian D mentioned that the lock up at Hockeytown is going away due to the renovations. Brian will work with Kelly to find a new lock up space.

The Meeting adjourned at 9:38pm

Action Items

- Patti to follow up with individuals regarding the skills survey.
- Christine to send an email blast about payment dates.

- Fran will send Brian and Christine a list of the number of players per team.
- Jim to speak to Bantam goalie about covering 2 teams.
- Pattie and Tracey to email District 10 teams looking for a goalie.
- Age directors to follow up with coaches on practice conflicts.
- Brian Donahoe to bring a sample of the CCM Airnet shirt to the next meeting.
- Jim to follow up with Flynn rink regarding Thursday time.
- Jim to follow up with Marty Kane regarding Midget coaches.

Wakefield Youth Skating Association

July 1, 2013

Meeting Minutes

Attendees:

Jamie Boyle	Brian Donahoe	Ken Jenkins
Brian Casey	Don Dubuque	Jim Sullivan
Tracey Coyne	Mike Guarino	Bill Welch
Patti Domingo	Fran Harrington	

Minutes: A motion was made to accept the minutes from the June 10th meeting .The motion was passed by the board.

Public Participation: None

Financial Update:

- The financial numbers for last year are still in progress.
- For the 2013-14 season, \$157,000 has been collected to date. The first payment to the Valley League is due on July 1; Ken will submit a check for \$48,000 to the Valley League.
- Ken is still in the process of entering all of the participants into Quick Books for this season's billing. Once he has completed this task, Ken will provide a report of accounts with no activity. The team numbers are set based on the size of the age division and if WYSA needs to drop a team it needs to be done immediately to prevent any additional costs to be incurred by the organization.

Miscellaneous Business

- Skills Survey – Jamie Boyle attended the meeting to discuss the skills survey that was completed in the spring. The organization received 53 responses from the survey, which is approximately 1/3 of the organization's membership. The survey data was reviewed, Patti will send a copy of the results to Jamie.
The following items were discussed as possible changes to next year's skills:
 - Have the goalies attend skills, the new format allows for 2 shooting drills and having a goalie in place is beneficial to the skaters and the goalie.
 - In order to maximize the number of kids that attend Sunday skills consider changing the format and allow the parents to sign their child up in advance (50 spots would be the maximum allowed).
 - Consider inviting other towns to Sunday skills and mix up the skaters for 3 on 3 cross-ice. This would encourage friendly competition and allow the kids to play against different players.
- Practice Ice – Board members were asked if there were any conflicts with the practice schedule. One change was made for the Squirt 1 and Squirt 4 teams to switch times. Once Jim updates the schedule it will be shared with the coaches.
- Calendar activities – ask Christine to post the upcoming events on the website calendar.
- Player drops – One Peewee player has notified the board about dropping out of the program. The team numbers have been adjusted for this age division. (12, 11, 13). Coaches have been made aware that with small teams players will be asked to play up for games when necessary.
- Trophy Case – the trophy case should be installed at Hockeytown by the end of July.
- Flynn Ice – Jim has spoken to the Flynn Rink and WYSA will be using the ice on Thursday nights for skills. This will start in the September timeframe. Jim is waiting for the contract.
- Coaches Meeting – The coaches meeting is scheduled for August 20th 7:00pm. During the scheduled August meeting (8/12), the board will discuss topics that need to be covered during the coaches meeting.

- Shirt Pick Up Night – is scheduled for August 29th.
- Cheever Grant – Bill is still working on volunteers to run the program.
- By-laws & Policies – Jim will set up a meeting for the sub-committee to address the by-laws and policies.

Functional Reports

- Clinics – There are already 7 kids signed up for the summer clinic. Tracey asked if Midget players can attend. Midget players will be allowed to attend the session. Tracey will email the registered Midget players to let them know about the clinic. As the clinic date draws near, Brian will work with Jamie to ensure that the appropriate staff is available on the ice for the older participants.
- IMites/LTP – Nothing to report
- Mites – Nothing to report
- Squirts - The following assistant coaches/managers were nominated. In each case a motion was made and the motion was passed by the board.
Squirt 4 – A motion was made to nominate Robert Guida as the squirt 4 assistant coach.
Squirt 1 – A motion was made to nominate Howie Melanson as the manager.
- Peewees – The following assistant coaches were nominated. In each case a motion was made and the motion was passed by the board.
Pee wee 1 – A motion was made to nominate Matt Penney as the pee wee 1 assistant coach.
Pee wee 2 – A motion was made to nominate Mario Ippolito as the pee wee 2 assistant coach.
- Bantams - The following assistant coaches were nominated. In each case a motion was made and the motion was passed by the board.
Bantam 1 – A motion was made to nominate Mike Foley as the bantam 1 assistant coach.
Bantam 2 – A motion was made to nominate Rick Veerman and Steve Farrell as the bantam 2 assistant coach.
Jim has spoken to the Pugsley family regarding covering both Bantam teams goalie position. They are committed to playing for both teams. Jim would still like to find a back up for weekends where there are conflicts.
- Purchasing – nothing to report
- Coaching Coordinator – Jim will lead up the effort to organization the material for the coaches meeting.
- Equipment Manager – the board looked at 2 sample shirts. The decision had already been made to not make any changes for this season and start discussing shirts for the following season in the late fall/early winter timeframe.
- D-10 – Tracey and Patti have sent an email to the D10 representatives about regarding looking for a Bantam goalie. The patching requirements for next year were discussed. The coaches need to register with USA Hockey and determine their patching requirements for this year.
Brian D. asked if Safe Sport was a required module this year. Patti will follow up with Mass Hockey on this question.
- Valley League – the first payment for WYSA is due.
- Communication – Bill has been working with Christine to draft an email blast for the 2+2 Challenge. This challenge is the commitment that the organization has made to sponsor the try hockey for free clinics.

All other business – Jim mentioned that he has been working on paperwork for a credit card reversal. The paperwork has been submitted to the credit card company, nothing else has been done at this time.

The Meeting adjourned at 9:15pm

Action Items

- Patti to follow up with individuals regarding the skills survey.
- Patti to send skill survey results to Jamie Boyle.
- Christine to send an email blast about payment dates.
- Ken to submit payment to Valley League.
- Ken to provide a report of all accounts with no payment activity.
- Jim to provide updated practice schedule to coaches.
- Christine to post upcoming events on the website calendar.
- Brian Donahoe to follow up with Jamie about Thursday night skills.
- Brian Donahoe to follow up with Vipers. (executive mtg. minutes)
- Jim to set up a meeting for By-laws and Policies sub-committee.
- Tracey email Midget registered players about summer skills.
- Patti to check with Mass Hockey regarding Safe Sport coaching module.
- Christine and Bill email blast for the 2+2 challenge.

Wakefield Youth Skating Association
August 12, 2013
Meeting Minutes

Attendees:

Don Dubuque
Mike Guarino
Fran Harrington

Tim Miller
Jim Sullivan

Bill Welch
Christine Wilson

Minutes: The minutes and the action items from the July 1st meeting were reviewed. An addendum was made to change the date of the coaches meeting in the minutes. A motion was made to accept the minutes from the July 1st meeting, the motion was passed by the board.

Public Participation: None

Financial Update:

- The current A/R report was distributed; age directors will follow up with an email to their group to make people aware of their balance. Mike Guarino will contact the Pee wee families. The year-end report will be discussed at the next meeting; Ken was not available to attend the August meeting.
- Hockey Town contracts – Jim has received the contracts for this year. The cost has gone up to \$280 per sheet per hour for week nights and Sunday ice. Saturday morning is a little less expensive.

Miscellaneous Business

- Practice Ice – schedule has been posted on the website. Coaches have been made aware of the schedule.
- Calendar activities – The website calendar has been updated with upcoming events.
- Team Sizes – A request has been made to move one child from the Squirt to Pee wee division. The board reviewed the request and discussed the current size of the teams and the practice schedules. It was determined that there isn't a practice scheduling conflict because both teams practice at the same time and the request was denied. A new squirt assistant coach will be nominated to replace the person that was going to help out on the two teams in question.

Jim has spoken to a family regarding two children that would like to play hockey. The family has a bantam and pee wee age skater. The family has been told that the bantam player could participate in skills and practice, but because of the size of the teams he could not play games. There is room at the pee wee level if that child would like to play. Jim has offered to evaluate the children on the ice in September and work with the family on a plan.

Mike has requested to move one player from PW2 to PW1 because of a player that dropped. After the board discussed the request, it was decided that since the PW2 team would also need to evaluate and possibly move a PW3 player, all movement would take place after evaluating the skaters at practice. The pee wee teams are small and all movement has an impact on the other teams.

- Parity Team placement – Christine has reviewed the valley league placement and has asked the valley league to change a few team placements based on what Wakefield originally requested. The PW1 team will start off in AA North. (All other changes were discussed through email with the age directors, this was the only outstanding division)
- Trophy Case – the trophy case is at Hockeytown, Bill has not been by to see if it is up yet.

- Flynn Ice – Jim has spoken to the Flynn Rink and WYSA will be using the ice on Thursday nights for skills. This will start in the September timeframe. Jim is waiting for the contract.
- Coaches Meeting – The coaches meeting is scheduled for August 20th 7:00pm. (this was changed from the 22nd due to a scheduling conflict)
Jim reviewed the agenda and the following items need to be put into the folders for the coaches.
USA Rosters
Coaching Lists
Valley League game cancellation policy – steps to accomplish this
Injury Report
Fran will work with Tracey to make sure copies are ready for the meeting.
- Shirt Pick Up Night – is scheduled for August 29th.
Tim will be at the civic center at 6:00 if people want to help him organize. Socks will be on a separate table, similar to last year's set up.
- Cheever Grant – Bill has spoke to Maureen Wood, she can volunteer every other Saturday for the middle school age girl's program. Bill needs 2 more volunteers to help run the program. Jim suggested reaching out to Gary Hill, Steve Cameron and Mary Ann Burrige.
The tentative start date would be November 2nd and it would run for 12 weeks.
It was also mentioned that the organization needs to start working on a proposal for next year's grant.
- By-laws & Policies – Jim will set up a meeting for the sub-committee to address the by-laws and policies. (This did not take place in July and will be scheduled in the near future)
- Fundraising – nothing to report

Functional Reports

- Clinics – There are 18 kids signed up for the summer clinic. Christine will send out an email blast to the organization to remind people.
- IMites/LTP – Bill to follow up with Stoneham Arena for the contract.
- Mites – Nothing to report
- Squirts – Dennis Reilly is stepping down as the Squirt 3 assistant coach; Don made a motion to nominate Mark Conley as a Squirt 3 assistant coach. The motion was passed by the board.
Don made a motion to nominate Paul Carangelo has a Squirt 4 assistant coach. The motion was passed by the board.
The squirt 4 team has one new player; any movement of players will be done after a few practices and evaluation of the children. As of right now the numbers are (11, 13, 13, 14).
- Peewees –Mike made a motion to nominate Ed Matthews as a Pee wee 1 assistant coach. The motion was passed by the board.
- Bantams – Nothing to report
- Midgets – The Valley League season is 15 games, Jim received a bill for the second midget team that Wakefield will sponsor. Tryouts for the midgets should take place the first weekend of practices, September 7th at 9:00am. Jim to confirm this time.
- Purchasing – Tim provided an update; socks have been ordered and should arrive on August 18th.
The I-mite jerseys have been ordered, 13 White and 13 Black. Tim will pull together the coaches' and goalie bags. Pucks will need to be purchased. Tim will reach out if he needs help organizing the shirts before shirt pick up night.
- Coaching Coordinator –discussed under coaches' meeting.
- Equipment Manager – nothing to report
- D-10 – nothing to report
- Valley League – Christine has been working with the Valley League on parity round division.

- Communication – All emails, website updates and newspaper articles have been going out as requested.

All other business:

- 6th grade team – Jim and Mike will follow up with the peewee coaches to see if someone is interested in coaching the 6th grade team.
- Jim to open up website registration for Midgets and I-Mites

The Meeting adjourned at 9:02 pm

Action Items

- Age directors to follow up with families regarding outstanding balances.
- Jim to confirm September 7th ice for midget tryouts.
- Fran to pull together evaluation sheets, numbers and pinnies.
- Christine Email to organization about Summer Skills
- Jim to follow up with parents regarding request to move child from squirt to peewee.
- Jim to schedule on-ice evaluation for new players in September.
- Patti to follow up with all new assistant coaches to ensure that the required patching takes place.
- Jim and Bill follow up with Gary Hill, Steve Cameron and Maryann Burr ridge on Cheevers' grant program.
- Bill to follow up with Stoneham Arena for the I-Mite contract.
- Jim and Mike to follow up with Peewee coaches regarding 6th grade team.

Wakefield Youth Skating Association
September 9, 2013
Meeting Minutes

Attendees:

Brian Casey	Ken Jenkins	Bill Welch
Patti Domingo	Jim Sullivan	Christine Wilson
Fran Harrington		

Minutes: The minutes and the action items from the August 12th meeting were reviewed. A motion was made to accept the minutes. The motion was passed by the board.

Public Participation: None

Financial Update:

- The current A/R report was discussed; age directors will follow up with an email to their group to make people aware of their balance. Specifics about A/R and Refunds were discussed in executive session.

Miscellaneous Business

- Skills survey – Patti has sent the results to Jamie. The board will invite Jamie to an upcoming meeting to discuss any concerns or changes.
- USA Hockey registration – There are 9 players that need to complete their USA Hockey registration. There are 2 coaches that need to submit their USA Hockey registration. Follow up emails have gone out.
- Player Waivers – Christine has received goalie waivers for Tyler Pugsley and Michael Rossino. Christine will put in a waiver for Joe Theriault (part-time Bantam goalie).
- Goalie Clinic Contract – Jim has received the contract from Mike Geragosian for the goalie clinic. The price has increased from \$3,000 to \$3,600. Jim will follow up with Mike to determine why the increase.
- Intro to Hockey budget- Bill provided a proposed budget for this year's Intro to Hockey program. At this time Bill does not need to have additional shirts ordered, there are enough shirts from last season. A motion was made to accept the proposed budget for two-12 week sessions. The motion was passed by the board.
- Girls Middle School Budget – 23 girls have already signed up for the program; the feeling is that it will continue to grow before the November start date. The group discussed the potential need for another sheet of ice for this program. Bill is going to speak to Hockeytown about Saturday 7:00am timeslot. The group would like to keep the LTP and I-mites on the ice at the same time. The other option for the girls would be 1:00pm on Sunday.
Bill made a motion to nominate Mike Keefe, Maureen Wood, Patti Domingo, Tom Covelle, Bill Burke and Mary Ann Burrige as on-ice help for the Middle School girls program. The motion was passed by the board.
Patti to follow up with helpers regarding USA Hockey registration and CORI Forms.
A meeting with the coaches and families will be scheduled for October.
- Try Hockey for Free – November 2nd is the try hockey for free day. A motion was made to purchase coffee, hot chocolate and donuts for the event and for it not exceed \$50. The motion was passed by the board. The Bruins plan to send gift bags for the participants.

- Team sizes – the squirt division was discussed regarding moving a player or two in order to even out the numbers on each team. Jim will follow up with Don regarding the squirts. Jim will follow up with Brian Callahan and Mike Guarino regarding the peewee division. The peewee 2 team has one less player than the other teams, but their goalie is a peewee one player that helps out, so the number of skaters is even.
- Trophy Case – the trophy case has not been installed at Hockeytown. Bill to follow up with Kelly regarding the installation.
- By-laws & Policies – Jim will set up a meeting for the sub-committee to address the by-laws and policies.
- Fundraising – Practice Jerseys will be offered again this year. There will be a two week time period for the ordering in order to take advantage of the bulk order cost. This will begin on picture night.

Functional Reports

- Clinics –The summer clinic had a net profit of \$800.
The Thursday night Flynn ice will be scheduled starting September 19th.
Two peewee teams will be scheduled for the 8:15pm timeslot and one bantam team for the 9:00pm time slot. The number of teams will be adjusted based on the number of participants that attend the sessions. During vacations or days off from school, the younger players may be scheduled during these times.
Christine and Fran will coordinate the Saturday morning cross ice schedule as well as the skills sessions. Street Hockey will begin in late September, 2 teams will be scheduled each week. An email needs to go out to the coaches regarding the street hockey program, the objective of the hour and equipment requirements.
- IMites/LTP – Nothing to report.
- Mites – Bill made a motion to nominate John Champa and Sean Linehan as assistant coaches for the Mite 3 team. The motion was passed by the board.
A motion was made to nominate Brian Purcell and Jake Haggerty as assistant coaches for the Mite 2 team.
All mite parity games will be held in Saugus at Kasabuski.
- Squirts – nothing to report.
- Peewees –nothing to report.
- Bantams – nothing to report
- Midgets – Tryouts took place, the teams have been divided into U16 and U18. The U18 has 14 players and the U16 team has 17 players. There are 3 goalies that will rotate and cover all of the games. 1 hour of ice was needed for the tryout. Ken received a bill from the Valley League for the ice.
- Purchasing – A motion was made to order 40 shirts for the Girls Middle School Program. The cost should not exceed \$580. The motion was passed by the board.
- Coaching Coordinator –nothing to report
- Equipment Manager – nothing to report
- Valley League – Christine has been working on the on-line rosters and goalie waivers.
- Communication – nothing to report

All other business:

The Meeting adjourned at 9:26 pm

Action Items

- Age directors to follow up with families regarding outstanding balances.
- Jim will follow up with Mike Geragosian to determine why the increase in the contract
- Jim will follow up with Don regarding squirt player movement.
- Jim will follow up with Brian Callahan and Mike Guarino regarding peewee player movement.
- Bill to follow up with Hockeytown (Kelly) regarding the installation.
- Patti to follow up with helpers regarding USA Hockey registration and CORI Forms Middle School Girls Program- Mike Keefe, Maureen Wood, Patti Domingo, Tom Covelle, Bill Burke and Maryann Burrige.
- Fran to schedule Middle School Girls Program meeting, the week of 10/114.
- Bill to draft an email to go out to the coaches regarding the street hockey program, the objective of the hour and equipment requirements.
- Tim to purchase shirts for the Middle School Girls program.

From August Meeting – things that were not addressed.

- Jim to schedule on-ice evaluation for new players in September.
- Jim and Mike to follow up with Peewee coaches regarding 6th grade team.

Wakefield Youth Skating Association
September 30, 2013
Meeting Minutes

Attendees:

Brian Casey	Fran Harrington	Jim Sullivan
Patti Domingo	Ken Jenkins	Bill Welch
Don Dubuque		

Player Movement

This meeting was held in order to discuss and vote on player movement before picture night.

- The squirt division age director and coaches met to discuss player movement. The objective of player movement was to even out the number of players on each team. Don Dubuque, age director for the squirt division reviewed the steps that were followed before making any decision on player movement. A number of Squirt 2 players played up for more than one game with the squirt 1 team. The coaches watched the players during the games and during practice. Don went to numerous games to watch the players. In addition to these steps, Don referred to the evaluation numbers from the spring tryouts and the coach's evaluations for each player that was discussed.
- Don made a motion to move the following players.
A motion to move Rowan Mondello and Michael Parent from the Squirt 2 team to the Squirt 1 team. The motion was passed by the board.
A motion was made to move Michael Pellegrino and Brendan Jaena from the Squirt 3 to the Squirt 2 team. The motion was passed by the board.
A motion was made to move John Tomsyck from the Squirt 4 team to the Squirt 3 team. The motion was passed by the board.
- After the player movement the teams now have 13, 13, 12 and 13 players.

Goalie Clinic

- Jim discussed the Goalie Clinic contract with Mike Geragosian. The price will be the same as it was last year, \$3,000. A motion was made to give Jim the authority to sign the Goalie Clinic contract for \$3000. The motion was passed by the board.

Middle School Girl's Learn to Play Hockey Program

- At this time there are 27 girls signed up for the first 12 week session. A motion was made to add a sheet of ice to accommodate the Middle School Girl's Learn to Play Hockey Program. The cost of the ice is \$220 per sheet for 12 weeks. The clinic will take place on Sundays at 8:00am. The motion was passed by the board.
If there is interest a second 12 week session will take place, the second session will not be covered by the Cheevers Grant, it will only take place if there is enough interest.

All Other Business

- Trophy Case – The trophy case has been installed at Hockey Town in the warm room. The trophy maximum size is 42". Jim would like some of the trophies that have been received over the past few years to be placed in the case. Jim will refer to his banquet notes from last year to see which teams had won tournaments.
- Fundraisers – Don brought up the suggestion, Jay Buckley is a squirt parent and is in a band. He has offered to play for a fundraiser. This will be discussed at the next scheduled meeting.

- Picture Night – Jim will review the schedule for picture night and it will be posted and distributed to parents through email.
- Goalie Waivers – Don requested that the two Squirt 2 goalies receive waivers so that they can cover games for Squirt 1 if they are needed.
- One of the coaches has requested pinnies for each team so that they can be worn when the opposing team has similar colors. This will be discussed during a future meeting on uniforms.
- Parents have asked about names on the shirts. This will also be discussed a future meeting on uniforms.
- Hat Trick patches – USA hockey distributes patches to kids that meet certain criteria during a game. Patti will find the contact information and it will be shared with the coaches.

The Meeting adjourned at 9:10 pm

Action Items

- Patti will update the USA Hockey rosters with the changes
- Christine to update the website and the mail distribution lists
- Jim to follow up with coaches regarding trophies
- Picture Night schedule to be finalized and posted
- Christine to submit goalie waivers for Squirt 2 goalies
- Patti to find the contact information for USA patches

Wakefield Youth Skating Association
October 15, 2013
Meeting Minutes

Attendees:

Brian Casey	Fran Harrington	Bill Welch
Patti Domingo	Jim Sullivan	Christine Wilson
Don Dubuque		

Minutes: The minutes and the action items from the September 9th meeting were reviewed. A motion was made to accept the minutes. The motion was passed by the board.

The executive minutes from the September 9th meeting were reviewed. A motion was made to accept the minutes. The motion was passed by the board.

The minutes from the September 30th meeting were reviewed. The minutes were amended and a motion was made to accept the amended minutes. The motion was passed by the board.

Public Participation: None

Financial Update:

- Ken was not available for the meeting. No financial update.

Miscellaneous Business

- Picture Night – The schedule for team pictures seemed to work out ok. There was enough time allotted for each team. The apparel table was busy all evening.
- Flynn Skills – The Thursday night skills attendance has been light. Christine has asked the coaches for feedback regarding why people aren't attending. The Pee wee numbers have been very low, Christine is giving the Pee wees one more night and if the attendance doesn't increase she will schedule the bantams and midgets for the majority of the time. The group discussed modifying the schedule to give one team the entire 90 minutes for skills at the beginning and 3 x 3 at the end. The number of Bantam players attending is approximately 15, it may not make sense to split that in ½ for one team to have the 90 minutes. Jamie has requested that coaches let him know if there are specific things that they would like him to work on with the players.
- D-10
 - SafeSport – at the D10 meeting the new module SafeSport was discussed, each program should have a SafeSport coordinator. All volunteers will need to watch the video and all USA Hockey registered coaches will need to take this course. Fran Harrington has volunteered to the SafeSport coordinator.
 - Bantam Playdowns – rosters have been turned in. The group discussed the rules regarding a player suspension. Patti will clarify with D10 on how many games must be missed.
 - Play downs for all other groups – All other team playdowns will take place in January. Rosters will need to be submitted in December. The PW3 team coach asked if they had to participate. Jim will follow up with the coach.
- Try Hockey for Free Day – November 2nd
Bill has started publicity for the event. Fran to check and see if Bill needs help on the 2nd.
- Trophy Case – the group discussed having a plaque created and placed in the case for the Gentile award recipients names to appear. Jim is going to measure the current trophies in the storage area to see if they will fit. The glass has been removed from the upper shelves to accommodate the taller trophies.

- Street Hockey – The kids are having a good time, there have been some scheduling challenges but the coaches are addressing them.
- Cheevers Grant – The Middle School Girls Program has 36 girls signed up. Bill received a donation of used equipment from Fred Mansfield. Bill is working with the girls to get them equipment if they need it.
- Raffle Tickets – a reminder has gone out to the organization and tickets are starting to come in. People can turn their tickets into their coach or the age director.
- Coaches Patching – Patti has an updated list and she will send out reminders to individual coaches.
- Shirts/Pinnies – The group discussed shirts for next season. Jim to follow up with Brian on how he has managed sizing, payment, distribution and numbers for each team's shirts. This will be discussed next month.
Jim will work with Tim to take inventory of pinnies. The organization may have enough to distribute them to coaches that want to use them for practice or have them available for games against teams with similar jerseys.
- By Law policy review – nothing to report
- Fundraising – The group discussed a fund raiser either the weekend of January 10th or 24th with Jay Buckley's band. A sub-committee has been formed to work out budget, venue and plan. (Don Dubuque, Patti Domingo, Bill Welch and Brian Casey)
- Girls Middle School– Over 30 girls have signed up for the program. A motion was made to allocate \$150 to purchase an additional 10 shirts. The motion was passed by the board. Bill is going to try to cap the program at 45 girls. The list of the girls needs to be sent to Patti, she will ensure that everyone has registered with USA Hockey.

Functional Reports

- Clinics –Learn to Skate registration is open. The Goalie clinic dates are on the website. Coaches should submit part-time goalie names to Christine.
Invite Jamie to November meeting to discuss feedback on survey and skills.
- IMites/LTP – Skater Jared Cappella will be moving from I-Mites to LTP. A motion was made to move the \$300 registration fee from the I-Mite account to the families tuition balance. The motion was passed by the board. Bill to follow up with the family.
- Mites – Brian shared that the ½ ice format is going well and the kids are very happy. He will be reaching out to the Valley League about changing the buzzer to 2 minutes instead of 90 seconds. The first few weeks a lot of time was spent with face offs. The referees are now throwing the puck to the corner to keep the game moving.
- Squirts – nothing to report.
- Peewees –nothing to report.
- Bantams – The board has been asked to view a Bantam 2 game and to follow up with the coaches. The coaches have expressed a safety concern with a brand new skater. Both bantam teams will be participating in the District playdowns over the weekend of October 18-19. Patti and Jim have been reaching out to the district 10 representatives and Valley League regarding a player suspension.
- Midgets – nothing to report
- Purchasing – nothing to report
- Coaching Coordinator –nothing to report
- Equipment Manager – nothing to report
- District 10 rep – East Boston has an extra goalie, and they are reaching out to see if anyone needs a back-up goalie.
- Valley League – Schedules will be coming up for the next round of schedules.
- Communication – nothing to report

All other business:

The Meeting adjourned at 9:40 pm

Action Items

- Fran to send Patti list of the girls for Middle School Girls learn to play hockey – USA Hockey Registrations are required.
- Jim to follow up with Glen Seabury, PW3 coach regarding District playdowns
- Fran to follow up with Bill on volunteers for Try Hockey for Free day
- Jim to follow up with Brian Donahoe regarding shirts
- Jim and Tim take inventory of pinnies
- Age Directors to get names of part-time goalies to Christine Wilson
- Christine to invite Jamie to November meeting to discuss skills and survey.
- Bill to follow up with Tim regarding ordering the additional 10 shirts.
- Bill to follow up with Cappella family about move to LTP.
- Brian to follow up with Valley League about Mite buzzer time.

Wakefield Youth Skating Association
November 11, 2013
Meeting Minutes

Attendees:

Brian Casey
Don Dubuque

Fran Harrington
Ken Jenkins

Bill Welch
Christine Wilson

Minutes: The minutes from the October 15th meeting were reviewed. A motion was made to accept the minutes. The motion was passed by the board.

Public Participation: None

Financial Update:

- Ken provided an Accounts Receivable Report for the board and the report was reviewed. The board reviewed the current account balances and outstanding bills. All Valley League bills have been paid to date. Hockey Town is paid through September. Ken has also paid the invoice for the shirts for the Middle School Girls program.
There is a new I-Mite player; the tuition will be pro-rated based on the number of weeks left in the season.

Miscellaneous Business

- D10 Safe Sport – No update from Patti
- Try Hockey for Free Day – November 2nd
14 participants attended the event. Bill will reach out to the families to see if any are interested in LTPH or TLS programs. The high school boys volunteered on the ice and Bill thought that they did a great job working with the kids.
Bill made a motion to hold the second event Try Hockey for Free on March 1st. The motion was passed by the board.
- Middle School Girls Learn to Play Hockey – the group has had two practices. 42 or 43 girls have signed up and attended. There was a number of parent volunteers on hand to help.
Bill made a motion to start advertising for WYSA to sponsor a U10 and U14 girls teams for next season. The group discussed that this proposal will allow Bill to see if there is an interest in starting the teams and he will research finding a league for them to play in. It is too early to know if there will be enough interests, and even if tryouts are held in March, it is important to explain to parents that they should have other team options for playing in case there isn't enough interest in these teams.
This motion was passed by the board.
- Raffles – the first 11 raffles were pulled and the names will be posted on the website.
- Coaching Patches – Patti has been emailing the coaches regarding their requirements.
- Valley League Squirt All Stars – The valley league is holding a tryout for 4 all star teams on November 15th. The squirt coaches have been informed of the event and date.
- Tournament – The mite 3 team will be participating in the Miracle on Ice tournament in Winthrop. The I-mites are participating in the Winter Classic either at Patriot's Place or Lynnfield Market Place in early January.
The squirt 1 and 2 teams will be participating in the Cape Code Tournament.
The squirt 3 team will be participating in a tournament but nothing has been booked yet.
The squirt 4 team will be participating in the Tourney in the Woods in Groton.

Christine will pass the dates on to the Valley League to prevent conflicts.

- Shirts and Pinnies – No update
- By-Laws – No update
- Fundraising – The event will be held on Saturday, January 25th 7:00pm-11:00pm. The Elks charge \$250 to rent the room. Don has given them a deposit of \$100.
Jay Buckley and his band will be providing entertainment; they are volunteering their time for the event. The planning committee will be sending out a save the date email and asking for volunteers for the event. They would like to hold a silent auction and raffle ticket drawing of donated items. The sub-committee will be meeting again in 3 weeks.

Functional Reports

- Clinics –Brian Donahoe provided an update through email. Learn to Skate registration is open, there are 24 participants signed up, Brian expects to have around 35. The Goalie clinic dates are on the website.
Skills have been going well, the attendance for Monday night is high and Thursday nights for the bantams had 18 skaters last week.
- IMites/LTP – One new skater has been added.
- Mites – ½ ice format has been getting better each week.
- Squirts – nothing to report.
- Peewees –one player received a concussion during a game. Christine will follow up with the coach, Brian Callahan to see if he has spoken to the opposing team coach.
- Bantams –District playdowns took place the weekend of October 18-19, both teams did very well. 2 bantam players have suffered concussions and 1 player has a broken wrist. Fran suggested that the group should investigate the options for baseline concussion testing.
- Midgets – nothing to report
- Purchasing – Bill has spoken to Tim about purchasing 10 additional shirts for the girls program.
- Coaching Coordinator –nothing to report
- Equipment Manager – nothing to report
- District 10 rep – nothing to report
- Valley League – Schedules are out until mid-December.
- Communication – The group discussed setting up facebook and twitter accounts for communication. Brian Casey will research some of the options.

All other business:

6th grade team – registration has been opened for the 6th grade team.

The Meeting adjourned at 9:05 pm

Action Items

- Fran to send a thank you note to the boy's high school team for volunteering at the Try Hockey for Free day.
- Christine to post the winners of the raffle day 1 through 11.
- Christine to adjust the registration email to tell people to look at the web site for schedule.
- Christine to let Valley League know about tournament dates to prevent conflicts.
- Christine follow-up with Brian Callahan regarding player with concussion.

**Wakefield Youth Skating Association
December 9, 2013
Meeting Minutes**

Attendees:

Brian Casey	Don Dubuque	Jim Sullivan
Tracey Coyne	Fran Harrington	Bill Welch
Patti Domingo	Ken Jenkins	Christine Wilson

Minutes: The minutes from the November 11th meeting were reviewed. A motion was made to accept the minutes. The motion was passed by the board.

Public Participation: None

Financial Update:

- Ken provided an Accounts Receivable Report for the board and the report was reviewed. The board reviewed the current account balances and outstanding bills. Age directors were asked to contact any family with an outstanding balance.
- Two intro to hockey players would like to move to I-Mites. A motion was to charge the new I-mite players \$625 for the 2/3 that is left of the I-mite season, and to apply the \$175 collected from intro to hockey to the tuition. Leaving the balance of \$450 to be paid. The board approved the motion.

Miscellaneous Business

- D10 Safe Sport – Every volunteer and coach will need to watch the safe sport module. The module is approximately 2 hours long and will be tracked the same way that patching is tracked.
- Mite ½ ice waiver – Mass Hockey is looking to ask USA Hockey for a waiver for the 2014-15 season to continue to play 10 full ice games for that season. Jim has discussed this proposal with the I-Mite and Mite age director and they are in agreement that Wakefield does not want to ask for a waiver.
- Coaches Patching – There is a limited number of days for a coach to attend a level patch training at this time of year. There are coaches that as of January 1 will no longer have a valid USA hockey coaching card. Patti will reach out to D10 board for an exemption for the coach that also coaches high school hockey. The group discussed what proactive actions can be taken for next year so that we are not in this situation again. The group agreed that a November 1 cut off should be in place and if a coach does not have up to date patching requirements fulfilled they will be removed from the bench until they become compliant. This will be addressed in policy review.
- Cheevers Grant – the group discussed different ideas for the grant proposal. Street Hockey, Follow Up Girls Program, Middle School Boys, LTS/LTP Intro program that is free, and Outdoor rink were all discussed. The group has decided to move forward with a preliminary grant proposal for a middle school boy's intro to hockey program for those boys that are interested but not on a team.
- Shirts/Pinnies – Tim will count the number of pinnies in the storage room. Jim showed an example of a shirt. The cost of the shirt is \$30 and the socks are \$10. The group discussed whether the families should buy the shirts and have the names put on the back. There were questions about numbering of the shirts since each year the kids play with a different age group and you don't want duplicate numbers. Patti is going to ask at the D10 meeting how other communities go about ordering customized jerseys. A final decision has not been made regarding WYSA buying the shirts vs. the players buying the shirts, but new shirts will be purchased for next year. Tracey Coyne suggested that the Midgets buy their own shirts and keep them.

- By-Laws – Meeting has been scheduled for Thursday, December 12th. (Meeting did not take place, due to conflicts)
- Fundraising – The event will be held on Saturday, January 25th 7:00pm-11:00pm. Don printed tickets and distributed them to the board to sell. Silent auction items were discussed, a motion was made to provide a tuition deduction of \$500 as a fundraiser item. The motion was passed by the board.

Functional Reports

- Clinics –Brian Donahoe provided an update through email. Brian could use a little more on-ice help. The middle school girls have a scrimmage on Sunday morning 8:00am.
- Learn to Skate registration is open, there are 24 participants signed up, Brian expects to have around 35. The Goalie clinic dates are on the website.
- I-Mites/LTP – The I-mites will play a game at Lynnfield Market Place. The details to be worked out, the event will take place in January.
Player Curran will be on the I-Mite Black team.
Player Festel will be on the I-Mite White team. Both I-mite teams now have 13 skaters.
- Mites – After the New Year the mites will move to the full ice format. The mites and I-mites participating in the Wakefield stroll, the event was well attended.
- Squirts – Player Welch is dropping out. An adjustment will be made to the family account based on the number of weeks played. Ken to research the account.
- Peewees –The player that had a concussion has returned to play.
- Bantams –Nothing to report
- Midgets – the season has finished
- Purchasing – Tim has purchased pucks.
- Coaching Coordinator –nothing to report
- Equipment Manager – nothing to report
- District 10 rep – nothing to report
- Valley League – nothing to report
- Communication – WYSA has a facebook page. Brian Casey and Christine will work on updating information.

All other business:

The Meeting adjourned at 9:20 pm

Action Items

- Bill and Jim to discuss a league for a girl's team. Middlesex Yankee Girls Conference was discussed as an option.
- Age director follow up outstanding tuitions
- Ken to add accounts for: Curran and Festel with A/R of \$450 per player
- Ken to research the balance for Welch.
- Patti to reach out to D10 for a coach patching exemption
- Jim to address patching guidelines in policy review
- Patti to follow up with D10 programs regarding shirt ordering
- Jim to follow up with Civic Ctr regarding rental cost for meeting space

Wakefield Youth Skating Association
January 13, 2014
Meeting Minutes

Attendees:

Brian Casey

Fran Harrington

Bill Welch

Patti Domingo

Ken Jenkins

Christine Wilson

Don Dubuque

Jim Sullivan

Minutes: The minutes from the December 9th meeting were reviewed. A motion was made to accept the minutes as edited by board. The motion was passed by the board.

Public Participation: None

Financial Update:

- Ken provided an Accounts Receivable Report for the board and the report was reviewed. The board reviewed the current account balances and outstanding bills. Age directors were asked to contact any family with an outstanding balance.

Miscellaneous Business

- D10 play downs – play downs begin next weekend. The coaches have been given the schedule and the rules. Ken will write one check for the organization to cover the first games. Every team has at least one coach that is patched for play downs. All teams are responsible for the entrance fee for the second round.
- Coaches Patching – The Bylaws/Policy sub-committee is working on the patching policy. Patti reminded the group that coaches and on-ice help need their USA Hockey registration.
- Cheevers Grant – Bill did not submit a grant proposal for the Cheevers Grant by the deadline, we will address this next year.
- Shirts/Pinnies – At the last board meeting, the group decided that new shirts would be purchased. The outstanding question was do the kids get to keep the shirts or does the organization keep them and use them the next year? A motion was made to purchase shirts that will be given to the players each year in lieu of replacing the shirts. This process would be followed each year. The cost of the shirts is to be determined. After discussion, the motion was passed by the board.
3 quotes are needed for the shirt purchase. The following vendors will be contacted for the quotes. Dangle, Bauer, Stoneham Sports and Dynamic.
- Bylaws /Policy Review- the subcommittee has met to discuss the bylaws and policy. The tryout policy was the first policy to be reviewed. The following changes were discussed and at the next meeting a vote will take place to make changes to the policy.
 - Decide whether to use outside evaluators for tryouts. This was interrupted as using all outside evaluators, one outside evaluator or a combination.
The committee recommendation is to use at least one outside evaluator and possibly use Tier 1 skills for the on-ice drills.
 - Better goalie evaluation and/or documentation for tryouts.
The committee recommends that the goalie evaluation form be changed so that the goalie is evaluated using specific criteria. There needs to be specific goalie drills to help facilitate the evaluation.
 - Increase the value of the coach's evaluation to be consistent amongst age groups.
The committee recommendation is to increase the coach's evaluation to 15% of the score.

- Number of coach's picks for team selection. Currently the mites have a maximum of 3 picks and, squirts, peewees and bantams have 4 picks.

The committee recommendation is to change the language to for a 15 player teams or above allow 3 picks and for a 14 player or fewer team allow 2 picks. The numbers are for all age groups.

-Open tryout policy where players can move down based on placement. The discussion included changing the policy to no downward movement would have all second year players go no lower than their current team. (Unless a division goes from 3 teams to 4 teams).

The committee had a split decision on this and could not provide a recommendation. (This will be discussed further at the next meeting)

-Tryout registration fee is set at \$300 and the organization has been giving partial refunds of a \$100 back.

The committee recommend is to change the fee to \$200 and the fee is not refundable unless the child did not attend tryouts or the age director brings the request to the board for approval.

Functional Reports

- Clinics –Learn to Skate has approximately 35 children signed up. 5-8 are still using crates. The number of volunteers has been inconsistent. Brian D. could use some additional volunteers that can make it each week. The group discussed the attendance for the goalie clinic. Jim will follow up with Brian D. regarding this issue.
Learn to Play – There were 22 children participating in the first session, 2 moved from LTP to I-Mites. The second session will begin next week.
Middle School Girls – They held a scrimmage before the New Year. The program is going well. There are 10-11 girls that are interested in playing on a team next year. Bill has spoken to the Yankee League and they have room for additional teams. They are flexible and the cost is approximately \$225-250 per game. The season is 25 games. Melrose has also reached out to Bill they are looking for additional girls to field a U-10 and U-12 team. Based on the feedback there will be a tryout in March for the girls.
- I-Mites – Bill is still working on getting a game scheduled at the Lynnfield Market Place. The two I-Mite teams will be playing in Providence on April 13th, in between periods.
- Mites – The mites have completed the second week of full ice. It is noticeable that the passing that was taking place on the ½ sheet has disappeared and the game has become more a throw and chase the puck. The Mite 1 team participated in the Bruins ½ ice tournament over the vacation. Congratulations to the mites on winning the tournament.
- Squirts – The squirt 2 played in a tournament over vacation and they were the runner up team. Congratulations to them on their success. The squirt 1 and 2 will be playing in a tournament on the cape in February. The squirt 3 has not been able to find a tournament that works for the players. The squirt 4 team won the Tourney in the Woods tournament in Groton over the vacation. Congratulations to them.
The board discussed a goalie situation. There is a child that is not a goalie, but he would like to try the position. The board agreed that any child that wants to try playing goalie at the squirt level should be given the opportunity. As an organization we need to cultivate goalies because there is always a shortage in the older age groups. Don will speak to the coach.
- Peewees –the PW1 team participated in the Miracle on Ice tournament over vacation.
- Bantams –One player on B2 has a concussion. Fran will follow up with coach on injury report.
- Midgets – the season has finished
- Purchasing – nothing to report
- Coaching Coordinator –nothing to report
- Equipment Manager – nothing to report
- District 10 rep

- Valley League – nothing to report
- Communication – pictures have been posted on the facebook page.

All other business:

- Bill brought forward a motion to grant a hardship tuition reduction for a Middle School girl program registration. The motion was passed by the board.

The Meeting adjourned at 9:40 pm

Action Items

- Jim to follow up with Brian D. regarding attendance for the goalie clinic.
- Fran to send Bill a list of the LTP registrations for session 2.
- Don to follow up with squirt coach regarding goalies
- Ken to write a check for the D10 playdowns, Patti to deliver the check next Friday night.
- Tim to address quotes for new shirts the following vendors to be contacted.
Dangle, Bauer, Stoneham Sports and Dynamic

Wakefield Youth Skating Association
February 10, 2014
Meeting Minutes

Attendees:

Brian Casey	Don Dubuque	Jim Sullivan
Tracey Coyne	Fran Harrington	Bill Welch
Patti Domingo	Ken Jenkins	Christine Wilson

Review of Previous Minutes: The January meeting minutes were reviewed; a spelling error was corrected in the minutes. A motion was made to approve the minutes with the correction and the motion passed by the attendees. The board reviewed the action items from the last meeting. Goalie Clinic – additional sessions have been added in March. Jim did not ask Brian D. about attendance.

Squirt Goalies – Don has spoken to the coaches about encouraging kids to try playing goalie if they are interested. The child that was discussed in January does not want to try and play goalie.

Public Participation: None

Financial Update: Ken provided copies of the profit and loss report as well as details of the expenses. The A/R report was also reviewed. Follow up phone calls and emails will be made for outstanding accounts. Executive Session was held for specifics.

Miscellaneous Business topics:

1. Proposed Tryout Policy changes – The group discussed and voted on changes to the tryout policy. The details are listed at the end of the minutes.
2. District Play down results - The Squirt 3 team won the D10 tournament and will be going to states in Springfield. There were 3 teams that were the division runner ups. 2 of the runner up teams may be invited to the states tournament based on the number of teams attending.
3. Shirts – Christine showed sample shirts from Stoneham Sports. The cost for the shirt and a one color logo is \$19.95, a two color logo is \$20.95. It will cost an additional \$5 to have the player name put on the shirt. Tim was not at the meeting, the other vendor's shirts will be discussed at the next meeting.
4. Skills – the attendance on the past Sunday (2/9) was very good. Christine will continue to schedule all teams that do not have conflicts.
5. Pucks and Cones – There was a shortage of pucks on Sunday for the middle school girls.
6. Fundraising event – The event was very successful. Thank you letters are going out to the companies and individuals that contributed to the event. The names of those that contributed will also be placed on the website. A motion was made to purchase (5) \$50 gift certificates from the 99, for the members of the band. The band donated their time for the event. The motion was passed by the board.
7. Girls Program – over 20 girls have registered for the second session. It has been going very well. Patti and Tracey to review the list of middle school girls and compare the # to the on-line registrations. Patti to review the middle school girls list to ensure she has USA hockey #s for each player.
8. Planning for Tryouts
A draft of the tryout schedule was reviewed. The March dates for the Valley League have not been published; the final schedule will need to wait until the schedule is out.
An email blast will be sent to the organization for interested parents that want to coach should fill out a coaching application.

The form used for tryouts needs to be updated to include specific criteria for goalies. Jim to speak to Mike Geragosian about the criteria.

9. Registration Opening – Jim would like registration to be opened in the next week or so, giving people 1 month for registration. Brian D. has been asked to look at a few items that were missing last year's form.
10. Banquet – the date and location will be discussed at the next meeting.

Functional Reports:

Clinics - Nothing to report

Learn to Skate - Nothing to report.

Goalie Clinic –Additional sessions will take place in March

Learn to Play Hockey – Nothing to report

I-Mites: Nothing to report

Mites: The Mite 1 team will be participating in the Bryan McGonagle Memorial Hockey Tournament in Charlestown. A motion was made for a \$150 to be spent on this tournament. The motion was passed by the board. (The Mite 1 team participated in another tournament and was given \$250, each team can request up to \$400 to cover ½ of the cost for tournaments).

Squirts: Nothing to report.

Peewee: Nothing to report.

Bantam: There is another player with a concussion. Fran has spoken to the coach and has the injury report. The group discussed the USA Hockey policy on concussion protocol and medical clearance to return to the ice and games.

Coaching Coordinator: Nothing to report.

Purchasing: Nothing to report

Equipment: Nothing to report

D10: Nothing to report

Valley League: Nothing to report

Communication Coordinator: Nothing to report

Other Business

The Dolbeare school PTO president asked for a donation for their spring fund raiser. The group discussed the request and decided that WYSA does not have the funds or items to donate to another non-profit.

Tryout Out Policy revisions

Motion 1 – revise the section to include “one of the evaluators should be an outside evaluator. An outside evaluator is someone that does should not have a player participating in the tryout he/she is evaluating.”

The motion carried.

Existing language

Evaluators: There will be a minimum of three (3) evaluators per division and they cannot be from the same current team. Evaluators do not evaluate their own child. Their child's score will be the average of other evaluator's scores. Evaluators cannot discuss ratings and must turn in rating sheets to their age director immediately after each tryout.

Motion 2 – update the tryout evaluation form to include goalie evaluation categories, actual ones to be determined.

The motion carried.

Motion 3 - Change the value of the coach's evaluation to be worth 15% of the total possible tryout score for age groups where one is used.

The motion carried.

Motion 4 – modify the number of coach's picks language to read “for 15 player teams and above a max of 3 coach's picks and for teams with 14 players or fewer a max of 2 coaches picks.”

The motion carried

Motion 5 – change the tryout/registration fee from \$300 to “\$200 per player, said fee to non-refundable if the player attends any tryouts. “

The motion carried

Motion 6 – Change the current language to read “no downward movement can occur with a division. A player returning to a division can go no lower next year than their current team. (If there are three teams in a division and it goes to four teams, being placed on the four team is not considered downward movement)”

The vote was split 3 – 3 and the vote was deferred to the next scheduled meeting.

The Next meeting is scheduled for February 24th, at 7:00 the location is TBD

The Meeting Adjourned 10:10pm.

Action Items

- Jim to follow up with Tim on jersey samples and quotes
- Fran to pick up gift certificates for Buckley Brothers Band
- Don to produce thank you letters
- Fran to send Tracey and Patti list of middle schools from registration
- Fran to send email to organization about coaching for next year
- Jim to update the tryout form for goalie specific criteria
- Jim to follow up with Brian on getting registration open (\$200 per child/\$600 family gap for tryouts)
- Jim to follow up with Dolbeare regarding donation

Wakefield Youth Skating Association
February 26, 2014
Meeting Minutes

Attendees:

Brian Casey	Fran Harrington	Jim Sullivan
Patti Domingo	Ken Jenkins	Bill Welch
Don Dubuque		

Review of Previous Minutes: The February 10th meeting minutes will be reviewed at the regularly scheduled March meeting.

Public Participation: Cheryl Sartori joined the meeting; she is interested in learning more about the board and organization's responsibilities.

Financial Update: Ken provided copies of the A/R report.

Miscellaneous Business topics:

- Proposed Try-out policy changes
The board did not finish the tryout policy changes for consideration during the 2/10 meeting. Further discussion regarding open or closed tryouts continued.
A motion was made to add to the tryout policy – if downward movement within a division is to occur for a second year player, said age director must present the situation to the board, prior to the placement. The will then vote on the motion. The vote is by simple majority.
The motion was passed by the board.
- Tryout Schedule – The board reviewed the tryout schedule which will run from Sunday, March 16th through Monday, March 31st. The schedule was set based on the valley league schedule. Christine will publish the schedule on the website.
- Tryout do's and don'ts – Fran provided the board with some general guidelines for the evaluators during the tryout process. The board discussed drafting some general question and answers for the parents as well. The document will be sent to the board members through email for feedback before the document is shared with the evaluators.
- Tryout Evaluators -
I-Mites – all current I-Mites and New Mites must attend the I-Mite tryout on Sunday, March 16th. Players with a birth year of 2008 or later can only play I-Mites. A motion was made for the following people to be I-Mite evaluators: Dave Doherty, Robert Guida and Brian Casey. The motion was passed by the board.
Squirts – A motion was made for the following people to be Squirt evaluators: Robert Guida, Steve Fata, Chris Defeo and Denis Chisholm. The motion was passed by the board.
Bantams - A motion was made for the following people to be Bantam evaluators: Dave Corso and Ryan Sheehan. The motion was passed by the board.
- Other Tryout Items
On-ice help – the lead evaluators need to secure on-ice help for the tryouts.
Jim will check to make sure we have enough pinnies for tryouts.
Tim has already ordered pins and numbers
- Shirts – The group was shown 2 shirts from vendors. The Bauer shirt from Dynamik has 3 colors and is \$30 without a player name on the back. The Islanders shirt from Dangle has 3 colors and is \$40 without a name. Tim still needs to follow up with the Bauer rep.

- State Tournament – 2 teams will be representing Wakefield in the state tournament this year. The Squirt 3 will play the weekend of March 21-23 in Springfield and the Bantam 1 team will play the weekend of March 14-16 in Stoneham. The board suggested an email go out to the organization to let them know about the events.
- Skills – this topic has been tabled until March. The group needs to decide if any changes should be made to skills this includes the number of sessions per week and the vendor.
- Pucks – Tim will replenish the buckets at Hockeytown.
- Fundraiser – The thank you letters did go out. The discussion on the profit has been deferred to next month.
- Girls Program for next year – Bill has been speaking to parents about a U10 and a U14 team for next year. Parents have asked if there is a game only option. The board agreed that the preferred would be to have full time players dedicated to games and practice, but this would be considered if this is the only way to get a full team for next year. Also discussed was the price, this will need to be addressed based on practice and game costs. An estimate has been provided so that Bill can share with people, a 25 games season should be similarly priced to what the Mites paid for 25 full ice season in 2012-13, which was \$1200.
- Planning for tryouts – planning is underway, registration has been opened. Registration will close on March 12th, so that the paperwork can be finalized. Any new registration after that date will go to the end of the evaluation sheet for numbering purposes and the child will not be placed in the tryout order that has been established. (By current team and within team by DOB)
- Banquet – the banquet will be held Thursday, April 17th. Fran will email the appropriate coaches that need to make award selections. Jim will get in touch with Bill MacKay regarding the high school award. More to be discussed next month.

The next meeting is scheduled for March 10th, at 7:00pm at the Public Safety Building
Meeting Adjourned 9:45pm

Action Items

- Christine to publish the tryout schedule on the website.
- Fran to send the tryout do's and don'ts document to the board member for feedback.
- Bill W. to draft common questions and answers for the parents.
- Jim to check on pinnies for tryouts.
- Tim to follow up with Bauer rep regarding shirt.
- Christine to send an email to the organization regarding states.
- Tim to replenish the puck buckets at Hockeytown.
- Fran to email coaches about banquet awards.
- Jim to follow up with Bill MacKay regarding high school awards.

Wakefield Youth Skating Association
March 10, 2014
Meeting Minutes

Attendees:

Brian Casey

Fran Harrington

Jim Sullivan

Patti Domingo

Ken Jenkins

Christine Wilson

Don Dubuque

Public Participation: The following WYSA members were present for the meeting: Joe Gaffney, Jeff McGann, Kevin Martin, Erik Domingo and Mark Pothier. Joe Gaffney wanted to discuss skills, in his observation 50% of the organization is not attending skills and skills represents almost 50% of the ice time per team. He questioned whether there were things that could be changed to encourage more participation at skills. One suggestion was to have the coaches run the skills because the coaches have a vested interest in the children's progress and the teams may be willing to showing up if their coach was on the ice. Depending on the future plan for skills, the cost associated with skills could be reduced allowing more money to be spent on additional ice if necessary. Erik Domingo reiterated the concerns regarding skills, emphasizing engaging the children with new drills and making skills more interactive for the children. Erik pointed out that the checking clinic had all of the children engaged, and this is because it is new and different for the group that attended. The board thanked both coaches for sharing their thoughts and skills will be discussed at a future meeting by the board.

Review of Previous Minutes: The February 10th meeting minutes were reviewed and a motion was made to accept the minutes. The motion was passed by the board. The February 26th meeting minutes were reviewed and a motion was made to accept the minutes. The motion was passed by the board.

Financial Update: The A/R report was discussed in executive session. The financial statement was reviewed by an outside accounting firm. The final report is being produced and the tax return from May 2012-April 2013 was filed.

Miscellaneous Business topics:

- Tryouts do's and don'ts – the group reviewed the document with general guidelines for the evaluators during the tryout process. This document along with a blank copy of the evaluation sheet will be given to the evaluators before tryouts so that they can familiarize themselves with the document.
- Goalie Evaluation categories – Jim spoke to Brian Donahoe and came up with 4 general categories for the goalie evaluation. The group discussed the categories and points and accepted Jim's recommendation. (Making Saves 15 points, Skating 10 points, Proper use of catching glove and blocker 8 points, and quickness from side to side and in/out of butterfly position 7 points)
- Tryout Evaluators -
Mites - A motion was made for the following people to be Mite evaluators: Joe Gaffney, Bill Welch, and Kevin Martin. The group discussed the fact that there was not an outside evaluators. Due to the fact that this is the youngest group, the board decided that this was ok and the tryout policy is being followed. The motion was passed by the board.
Squirt – A motion was made to make Erik Domingo an evaluator for the squirt division. The motion was passed by the board.
Pee wee – A motion was made to make the following people evaluators for the Pee wee division: Glen Seabury, Mike Boudreau and Howie Melanson. The motion was passed by the board.

Bantams - A motion was made to make Brian Callahan a Bantam evaluator. The motion was passed by the board.

Midgets – A motion was made to make the following people midget evaluators: Dan Flynn, Jim Sullivan and Gary Hill. The motion was passed by the board.

- Registration closing – registration will close on 3/12/14 at night. All other registrations will be entered either manually or when registration is opened again. All registrations after 3/12 will go to the bottom of the division lists.
- Girls Program – An advertisement for a U12 and U14 team went in the newspaper today. Bill needs evaluators for the tryout.
- Practice Ice Requirements – based on current numbers and projection for next year, there will be 12 Mite through Bantam teams. With the additional of the girls program, more practice ice will be needed.
- Shirts for Next Year – Tim has not been able to get in touch with the Bauer Rep. Tim will work with Dynamik and Stoneham Sport to come up with a mock up jersey that the board can review. Next steps are to pick a shirt (colors and design) and determine if the tuition needs to be raised to cover the shirts.
- Valley League next year – Christine has received the paper work for next year's teams. Based on anticipated numbers the following information will be given to the valley league. Mites 2 teams, Squirt 4 teams, Peewee 2 or 3 teams, Bantam 2 teams and Midget 2 teams.
- Flynn Rink Ice – the board needs to decide if the Thursday night Flynn ice should be purchased for skills for the next season. On average 14 bantam players took advantage of the 1 ½ hour ice time on Thursday nights.
- State Tournament – The bantam tournament is 3/14-3/16 in Stoneham and the Squirt tournament is 3/21-3/23 in Springfield.
- Web site updates – A motion was made for \$160 to be spent on work on the website. This includes changing the location of where the sponsors appear. The motion was passed by the board.
- D10 – mini one on one
The D10 organization is holding an event to select mini one on one teams to represent the district. The event is April 4th in Cambridge (Gore Rink). 2 teams per division can represent a town for the D10 event. Patti has emailed the squirt and peewee coaches to see if there is any interest. Patti will follow up with an email to the coaches regarding how the shooter will be selected. Each team must have a competition that all of the players can compete in for the one on one sports, such as a shoot out.
- Banquet – Fran has left a message with the Elk manager, Ernie. The proposed date is Thursday, April 17th. Coaches have been notified about selecting award recipients.
- By Law policy review – Jim will schedule a meeting in the next few weeks for the sub-committee to meet.
- May Meeting – Jim distributed a document that outlines the current board positions that are open and those that are up for election in May. The group discussed expanding the board to include an appointed position for CORI checks. Anyone interested in having their name on the ballot for a position should contact Jim Sullivan or Fran Harrington.

Functional Report

- I-mite reimbursement for the Patriot's Place event. Ken wrote a check.
- Mites reimbursement for the Mite 2 tournament at Patriot's Place.
- Midgets – there will be two teams next year and they may be divided by ability instead of age.

The next meeting is scheduled for April 14th, at 7:00pm at the Public Safety Building
Meeting Adjourned 9:55pm

Action Items

- Jim to forward PDF of tryout skills to age directors
- Fran to forward do's and don'ts document and evaluation form to age directors
- Bill to identify evaluators for the girls tryout
- Tim to follow up with Dynamik and Stoneham Sports on shirts. The desired weight is of the Bauer shirt and the body will be red with white and black. The logo is the Warrior with black, white and red details.
- Christine to complete the Valley League team document for next year's registration.
- Patti to follow up with squirt and peewee coaches regarding mini one on one event.
- Jim to schedule policy sub-committee meeting.
- Fran to follow up with Elk on banquet date
- Fran to follow up with Tim on awards
- Jim to speak to Tim about pinnies, pins and numbers for tryouts
- Patti to send age directors numbers of registration per division once registration has been closed (do this Thursday night if possible)

Wakefield Youth Skating Association

April 14, 2014

Meeting Minutes

Attendees:

Brian Casey	Fran Harrington	Cheryl Sartori
Patti Domingo	Ken Jenkins	Jim Sullivan
Brian Donahoe	Kevin Martin	Bill Welch
Don Dubuque	Jeff McGann	Christine Wilson

Public Participation: None

Review of Previous Minutes: The March 10th meeting minutes were reviewed and a motion was made to accept the minutes with one correction to the number of Mite teams in the Valley League. The number should have been 2 not 3. The motion was passed by the board. The executive session minutes were reviewed and a motion was made to accept the minutes. The motion was passed by the board.

Financial Update: The Profit and Loss Sheet was circulated for review, based on the bills that have been paid for this year compared to the money collected, the organization is running in a deficit as of right now. Ken noted that there were a few expenses from the 2012-13 season that are on the report and the 2012 items need to be removed from the 2013-14 budget and accrued to the 2012 budget. Jim asked Ken to provide the board with a year to year comparative statement so that each category can be reviewed. The A/R report was reviewed by the board. Ken noted that \$41,670 was collected in registration fees for tryouts. This is lower than last year's total registration fees, but the board had made a decision to change the tryout registration fee to \$200 instead of last year's amount of \$300. This will not impact the total amount of monies collected throughout the season.

Miscellaneous Business topics:

- Tryout Items Teams and Coaches
 - I-Mites - A motion was made to nominate Nancy Flanagan, Kevin Martin and Marc Simoneau as the I-mite head coaches for the 2014-15 season. The motion was passed by the board. There are currently 26 skaters for I-mites division. Bill felt that a few more kids would join before September. The current teams will be 9, 9, 8 players.
 - Mites – A motion was made to nominate Joe Gaffney as the Mite 1 head coach and Bill Welch as the Mite 2 coach for the 2014-15 season. The motion was passed by the board. There are currently 25 mites including goalies. The teams will be 12 and 13 players. The board discussed the lower number of mite division for next year. Part of this is due to the new ADM model where mites are only 2 birth years where in previous years you would have 3 or 4 birth years.
 - Squirts - – A motion was made to nominate Chris Defeo as the Squirt 1 head coach, Don Dubuque as the Squirt 2 head coach and Brian Casey as the Squirt 3 head coach for the 2014-15 season. The motion was passed by the board. A squirt 4 coach has not been identified yet. The teams will be 14 or 15 players including goalies.
 - Peewees – A motion was made to nominate Howie Melanson as the Peewee 1 head coach and Erik Domingo as the Peewee 2 head coach for the 2014-15 season. The motion was passed by the board. A Peewee 3 coach has not been identified yet. The teams will be approximately 13 players including goalies.

- Bantams - A motion was made to nominate Dave Corso as the Bantam 1 head coach and Brian Callahan as the Bantam 2 head coach for the 2014-15 season. The motion was passed by the board. The teams will 15 and 15 not including goalies.
- Midgets – deferred until next month
- The letters for next year’s placement will go out the week of April 2st. The age directors need to get the team lists to Fran.
- Girls Program U12 and U14 – There will be 2 girls’ teams for next season and they will play in the Middlesex Yankee League. 16 girls registered for the U12 team and 13 girls for the U14 team. A motion was made to make Mike Boudreau the head coach for the U12 team and Casey Hart the head coach for the U14 team. The motion was passed by the board. A motion was made to nominate Mike Boudreau as the Girls Program Director for a 1 year term. The by-laws do not currently have a girl’s program director; this will be an appointed position for one term. The motion was passed by the board.
Bill mentioned a request for a hardship grant for one girl’s team player. This topic was tabled for a future meeting. Jim asked the family send an email outlining the situation and request.
- Practice Ice Requirements – As of right now there 13 teams that need practice ice. Jim will contact Hockey town about additional ice for next season. It was suggested that the Girls Try Hockey program could run at the same time as the 2 girl team’s practice. The board also discussed offering a summer clinic for the girls to work on skating and skills. Jim will contact Hockeytown to see ice is available this summer. Brian D. mentioned checking with Holland rink in Woburn.
Goalie Clinics – Mike Geragosian has summer goalie skills clinics and has offered a discount to any Wakefield player that wants to attend. Christine to distribute information about the clinic.
- Shirts for next year – A mock up of the red jersey for next year was distributed. No changes were made to the mock up. Tim will start to price out the shirt.
- Flynn Rink Ice – Jim will contact Flynn to see if there is an earlier ice time available for next year.
- Learn to Skate director for next year – Brian Donahoe plans to step down as the Learn to Skate director, the board is looking for someone to run the program. The commitment is 25 weeks, Sunday at 11:50. Jim has encouraged people to reach out to the WYSA community for a volunteer.
- D10 Mini one on one – Wakefield did send teams to participate and one of the squirt teams made it to the final 2. They had a great time at the event.
- Banquet Final Plans – Patti will have a list of all players and coaches. The H.S. varsity girls and boys have been contacted.
A motion was made to not charge the coaches that attend the banquet. The motion was passed by the board.
- By-Laws and Policy review – a subcommittee meeting will take place over the next month and will be brought back to the group next month.
- Open Board positions – There are still open positions on the board for next year. The information has been posted on the website.
- Annual Meeting will be held on Thursday, May 29th.
- Safety Coordinator – Patti has requested that a volunteer be appointed to coordinate the CORI checks and Safe Sports model. Cheryl Sartori has volunteered to be the Safety Coordinator.

Functional Report

- A motion was made to allocate \$50 per play to the Bantam 1 team or \$800 so that jackets can be purchased to commemorate the winning the state tournament. The motion was passed by the board.
- A motion was made to refund the families of Ryan Kavanaugh and Michael Pellegrino \$200 for the registration fee. Both players did not attend tryouts. The motion was passed by the board.

All Other Business

- A motion was made to raise tuition \$50 per player in the following divisions: Mite, Squirt, Peewees, Bantams and Midgets. This increase is conditional based on Ken completing the analysis of the Profit and Loss report. The motion was passed.
- Tryouts Lessons Learned – The group discussed the following items:
 - It would be nice to have an extra night for the larger groups. Consider a 4th session if the number of skaters is > 50.
 - The I-mite schedule should be adjusted so that kids going to mites only attend one night of I-mites and then go to the mites group, this will eliminate an additional hour of ice for the younger kids.
 - It was helpful to have the year on the final tally sheet.

The next meeting is scheduled for May 12th at 7:00pm at the Public Safety Building
Meeting Adjourned 9:25pm

Action Items

- Ken to provide a year to year comparison report for the Profit and Loss Worksheet.
- Jim and Ken to discuss the details of this year's budget and comparison to see if there is a mistake in one of the categories before placement letters go out.
- Bill to follow up with family regarding hardship request.
- All age directors to get the final team lists to Fran by April 22nd.
- Don to work on finding a squirt 4 coach.
- Jim to work on finding a peewee 3 coach.
- Jim and Bill to address summer ice for girl's clinic.
- Jim to address practice ice with Hockeytown.
- Christine to post the goalie clinic information.
- Jim to contact Flynn about earlier ice time next year.
- Jim to look for a description for the coaching coordinator position.
- Ken to refund the Kavanagh and Pellegrino families \$200 each since the children did not tryout.

Wakefield Youth Skating Association
April 23, 2014
Meeting Minutes

Attendees:

Patti Domingo
Brian Donahoe

Fran Harrington
Ken Jenkins

Jim Sullivan
Bill Welch

This meeting was held so that the tuition for the 2014-15 season could be set. The board wanted the placement letters to go out over the school vacation week, and the final tuition had not been resolved.

Based on the number of teams and the number of players per team, the board used a spreadsheet to project next year's costs. The spreadsheet uses practice ice, skills, equipment and the Valley League cost, number of teams and number of players into account when calculating the expenses. Jim will provide the same spreadsheet analysis to the entire board at the next meeting.

A motion was made to increase the tuition by \$75 for the divisions, I-mites through Midgets including the girls program. After discussion the motion was amended to increase the tuition for I-mites, Mites, Squirts, Peewees and Bantams by \$75 and to increase the tuition for the Midgets and Girls program by \$25. The goalie pricing would be adjusted to reflect an increase based on percentages. The motion was passed by the board.

The grid below reflects the new pricing.

Tuition:	Skater	Full Time Goalie
Bantam	\$1,575	\$525
Peewee	\$1,575	\$525
Squirt	\$1,575	First Year Goalie \$787.50/ Second Year Goalie \$525
Mites	\$1,125	N/A
I-Mites	\$1,025	N/A
Girls U12 and U14	\$1,225	\$612.50
Midgets	\$225	N/A

The meeting adjourned at 9:10pm.

The next meeting will be May 12, 2014 at 7:00pm at the Public Safety Building

Wakefield Youth Skating Association

May 12, 2014

Meeting Minutes

Attendees:

Brian Casey	Joe Gaffney	Jeff McGann
Patti Domingo	Fran Harrington	Jim Sullivan
Brian Donahoe	Ken Jenkins	Bill Welch
Don Dubuque	Kevin Martin	Christine Wilson

Public Participation: None

- **Review of Previous Minutes:** The April 14th meeting minutes were reviewed and a motion was made to accept the minutes with one correction to the action item, “Jim to work on finding a squirt 3 coach”. This should have read, Jim to work on finding a peewee 3 coach. The motion was passed by the board.
The April 23rd meeting minutes were reviewed and a motion was made to accept the minutes. The motion was passed by the board.

Financial Update: As of May 12th there is \$3,525 in outstanding A/R. The year-end numbers are not complete. There is a credit from the Valley League that has not been received. The coaches’ reimbursement checks will go out this week. Ken is going to investigate using Intuit direct withdrawal from your bank as a payment option. The cost of credit card payments is between \$4000 and \$5000 and using Intuit could reduce the credit card cost.

Miscellaneous Business topics:

- Team Placement feedback - there has been minimal feedback/complaints sent to the mailbox regarding placement letters compared to previous years. The group felt that the changes made to the tryout policy had a positive impact.
- Practice Ice – Jim has contacted Hockeytown about additional practice ice. They do not have their fall schedule out so they do not know what will be available. Jim will call other rinks to what they have available.
- Shirt purchase – Tim has not received a quote from Dynamik yet. The shirt pricing from Stoneham Sports Center was discussed. As part of the fitting, the kids will be told to bring shoulder pads and elbow pads.
- Flynn Rink – Jim has contacted Kelly at Flynn rink to find out if there is any other time available, earlier than 8:15 on Thursdays.
- Learn to Skate Program – Brian Donohoe has volunteered to stay on to run the Sunday LTS program. The board needs to actively look for a replacement this season.
- Plaques for the Trophy Case – The group discussed the purchase of plaques to be left in the Trophy Case for the Gentile and the Ramsdell Awards. The group discussed placing the names of recipients for the past 10 years on the plaques. A motion was made to purchase 4 plaques for the Hockey Town trophy case and the recipients from the last 10 years to be listed. The motion was passed by the board.
- Girls Summer Skills – Hockey Town has ice available at 6:30pm on Tuesdays for the summer. The program would run June 24th through August 8th. The cost would be \$120 per player. Jim will speak to the coaches for the girls program before making a commitment to run the summer skills program.

- Skills – the board discussed the skills program. A meeting will be set up with the age directors and coaches to discuss skills.
- Annual Meeting – The annual meeting will take place on May 29th. Voting will take place from 7:00-7:30 followed by Jim providing an annual report. As well as the positions on the ballot, there are 6 positions that are appointed, equipment manager, purchasing agent, Valley League representative and Communication Coordinator are one year terms. The Treasurer and D-10 Representative are for a 2 year term.

Functional Report

- Brian Casey brought forward a request to reimburse the Gazda family their registration fee. The family is moving out of town and the child will not be playing for Wakefield next season. After discussing the tryout policy, a motion was made to not reimburse the Gazda family a refund for tryouts. The motion was passed by the board.

All Other Business

- Jim was approached by Steve Devlin to see if the organization wanted to purchase his used goalie equipment. After inspecting the equipment and discussing pricing for used equipment, a motion was made to purchase the equipment for \$175. The motion was passed by the board.

The next meeting is scheduled for May 29th at 7:00pm at the Public Safety Building
Meeting Adjourned 8:50pm

Action Items

- Ken to investigate using Intuit direct withdrawal from the bank as a payment option.
- Set up a meeting with coaches to discuss skills.
- Jim to speak to the girls program coaches about summer skills.
- Decide on jersey vendor for next year.

Wakefield Youth Skating Association
May 29, 2014
Annual Meeting Minutes

Attendees:

Brian Casey	Ken Jenkins	Cheryl Sartori
Patti Domingo	Kevin Martin	Jim Sullivan
Don Dubuque	Jeff McGann	Bill Welch
Joe Gaffney	Ellen Riley	Christine Wilson
Fran Harrington		

Public Participation: None

- Annual Meeting – voting for next year’s board took place from 7:00pm until 7:30pm.
- Summary and Closing of the 2013-14 session – Jim provided a review of the last year.
 - This included the objective of the organization. “Shall be to implant firmly in the youth of the community, both boys and girls, the ideals of good sportsmanship, while attaining quality skills for the safe and healthy execution of ice sports.”
 - The organization was started in 1969; this year closes out the 45th year of the organization.
 - This year’s accomplishments included:
 - Great value for the money, there was not a price increase and we lowered the cost for the Mites because of the new cross ice format.
 - 17 Teams including 2 midget teams and a 6th grade team. 190 players, which was down from 199 the previous year.
 - The organization ran a very successful fund raiser.
 - The organization was awarded a Cheever Grant for the 4th consecutive year. Allowing the organization to start the Girls Middle school LTS/LTP program.
 - Added Saturday morning Street Hockey
 - The organization sent 2 teams to the State Tournament, Squirt 3 and Bantam 1 teams. The Bantam 1 team captured the state tournament title for the first time since 2005.
 - The Pee wee 3 and Squirt 4 teams were named the Valley League Champs in their divisions.
 - Provided purchases where needed
 - Ran a try hockey for free day in November and January
 - Worked to improve the tryout process and placement
 - Some of the challenges included:
 - Continued to run Thursday night skills at Flynn in the later timeslot, which limited the number of participants.
 - Continue to keep it about the players
 - Aligning the learn to skate and learn to play program and increase the numbers
 - Increasing USA Hockey requirements for coaches
 - Financial Report
The year’s expenses exceeded the income for the year. This was primarily caused by the increase of ice cost over the past few years, tuition not going up last year and keeping small teams.
 - The Changing of the Board
 - Brian Donahoe is stepping down from the board after 17 years. His contributions over the years were truly appreciated and will be missed.
 - Tracey Coyne is stepping down from the board after 8 years. Tracey was the D10 rep and contributed to the board where ever she was needed.

- Mike Guarino is stepping down from the board after 5 years.
- Ken Jenkins is stepping down from the board after 2 years.
- Jim Sullivan is stepping down from the board after 7 years on the board, the last 5 as the president.
- Jim welcomed the new board members, which included:
 - Brian Casey as President
 - Jeff McGann as Peewee Director
 - Kevin Martin as Mite Director
 - Joe Gaffney as Coaching Coordinator
 - Christine Wilson taking over Clinics Director
 - Marty Kane returning as Midget Director
- Additional Positions
 - Mike Guarino has resigned as the Vice President. A motion was made to appoint Jim Sullivan to the Vice President position for the remainder of the term. The motion was passed by the board.
 - A motion was made to appoint Ellen Riley as the fundraising chairperson. The motion was passed by the board.
 - A motion was made to appoint Christine Wilson as the Valley League representative. The motion was passed by the board.
- The objectives for the new year included:
 - Run the association for the good of the members
 - Review and update the by-laws and policies
 - Control costs
 - More focus on hockey operations, overseeing the coaches and clinics performance
 - Conduct additional fundraising
 - Continue to encourage new board members
 - Work to run with transparency
 - Grow the organization
- **Financial Update:** The financial year ended April 30th, 2014. Ken provided Profit and Loss Report as well as a Balance Sheet.
- **Jerseys for next year** – 2 quotes have been received, Dynamik quoted the shirt at \$50 per shirt. Stoneham Sports offered two shirts, the light weight shirt for \$20 and a heavier weight shirt for \$26. The goalie shirts are an additional \$4. Adding the player's last name is an additional \$3.50. The board decided to go with Stoneham Sports and the lighter weight jersey for next year. The logistics around dates and ordering will be worked on by Tim Miller. The goal is to have the try on period in June, and have the order sent out in early July. The shirts will take 4 weeks to come in.
- **Review of Previous Minutes:** The May 12th meeting minutes were reviewed and a motion was made to accept the minutes with one correction to the Annual Meeting section, "As well as the positions on the ballot, there are 6 positions that are appointed, equipment manager, purchasing agent, Valley League representative and communications coordinator are one year terms. The treasurer and D10 representative are 2 year terms. The May 12th meeting minutes were reviewed and a motion was made to accept the minutes. The motion was passed by the board.

Miscellaneous Business topics:

- Girls summer skills – Jim has secured ice for Tuesday nights at 6:30 at Hockey Town. A registration form will be created for the website.

The next meeting is scheduled for May 29th at 7:00pm at the Public Safety Building
Meeting Adjourned 8:50pm

Action Items

- Jim to set up time for coaches meeting
- Tim to work with Stoneham Sports for the new jerseys
- Fran and Christine to send rosters to Stoneham Sports
- Send out an email to the association about instructions for shirts